Save the Children (SC) and University of Geneva (UNIGE) are delighted to announce the East & Southern Africa (ESA) cycle of the Certificate in Advanced Studies (CAS) in Education in Emergencies running for nine months from May 2019 to January 2020. The deadline for applications is 25 April 2019. As an inter-agency course applications are welcome from all organisations/agencies and individuals via this link.

Aim
Education is a fundamental component of humanitarian response: it contributes to the physically and psychologically protection of children, their families and communities; it supports and promotes the continuation of child development and learning and helps prevent drop out; it presents an opportunity to improve the reach, quality and relevance of education, including building resilience.

Target Audience
Based on the premise that key agents of change and influence in EiE responses are mid-high level Education/EiE practitioners who manage, influence, coordinate and/or represent field level operations (including via organizational and sector strategies and resources), it is this cohort that the EiE CAS is targeting in order to improve the coverage, quality and timeliness of EiE responses. In recognition that development programme education practitioners are frequently involved in managing or supporting EiE responses in their contexts or country, or have to adapt their programmes to a new emergency context, the programme also actively invites applications from this group.

Selection Criteria: You will...
• be an education professional with at least 3 years’ relevant experience;
• have a Bachelor’s degree, or equivalent, from an institution recognised by UNIGE;
• have a good level of written and spoken English (as this is the working language for this cycle of the course);
• be working in an education in emergencies programme or an education programme;
• ideally have mid-high level education responsibilities (including oversight/support) which include some or all of the following tasks:
  - conducting needs assessments and analysis;
  - proposal development;
  - programme design and modification;
  - programme management (including of individuals and budgets);
• programme/organisational representations (at working groups or Cluster);
• monitoring, evaluation and reporting;
• coordination (incl. Cluster/WG) and advocacy (internal and external);
• be a national from and working in a country in East and Southern Africa (ESA) region (priority target group) or be based in and working in an ESA priority country (considered).

N.B. Save the Children (SC) is committed to creating an inclusive environment, promoting and providing equal opportunities, respecting diversity and avoiding unlawful discrimination during selection and course delivery. SC welcomes applications from all suitably qualified individuals regardless of their race, gender identity, biological sex, disability, religion/belief, sexual orientation or age.
## Structure

Following the successful roll out of the 6-month blended learning programme in East Africa, the Middle East and South East Asia (non-accredited), Save the Children partnered with the University of Geneva (UNIGE) to offer the programme as a Certificate of Advanced Studies (CAS) in Education in Emergencies, the successful pilot of which took place in South Asia in 2017-18, with a CAS in the MEEE region currently underway. The CAS accreditation carries 14 European Credit Transfer System (ECTS) credits which equates to a third of a Masters (the equivalent of a PG Cert in the UK).

The programme’s blended learning approach includes the following components:

<table>
<thead>
<tr>
<th>When</th>
<th>What</th>
<th>Details</th>
<th>Level of effort (hours)</th>
</tr>
</thead>
<tbody>
<tr>
<td>13 May – 28 Oct 2019</td>
<td>Distance E-learning</td>
<td>Six modules of distance e-learning comprising individual self-directed learning, webinars and forum discussions with a formatively and summatively assessed group and/or individual assignment per module</td>
<td>230 hours over 24 weeks (8-10 hours per week)</td>
</tr>
<tr>
<td>11-29 Nov 2019 in Kenya Uganda/Ethiopia (TSC)</td>
<td>Residential face-to-face training</td>
<td>Two-week face-to-face residential (Module 7) using desk-based simulation to apply and consolidate learning and a Training of Trainers (TOT) to support its sharing (part of final assignment)</td>
<td>90 hours over 2 weeks (full time)</td>
</tr>
<tr>
<td>1 Dec 2019 - 31 Jan 2020</td>
<td>Final assignment – Training</td>
<td>A final assignment (Module 8 – Reflection, Synthesis and Learning) in which learners conduct a learning needs analysis for their programme or response and plan, deliver and report on a training based on it</td>
<td>50 hours over 6 weeks (8 hours per week but most on training delivery)</td>
</tr>
</tbody>
</table>

### Additional components:

- Weekly open office hour (OOH) offered by course teachers and/or course graduates for learner-led group discussion and questions.
  - 24 hours available (1 hour offered per week for the first 6 months)

- Optional face-to-face hub sessions where feasible
  - 1-2 days depending

- Potential placements/job-swaps opportunities offered to graduates of the residential face-to-face.
  - 2 weeks minimum

- Community of Practice (CoP) established and supported
  - Ongoing

- Course follow-up coaching/mentoring offered
  - 6 hours plus

## Content

The programme is broken down into the following modules taught by a team of five experienced educators in emergencies instructors:

<table>
<thead>
<tr>
<th>#</th>
<th>Module Title</th>
<th>LoE hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mod.0</td>
<td>Introductions &amp; Inductions</td>
<td>NA</td>
</tr>
<tr>
<td>Mod.1</td>
<td>Concepts and Framework</td>
<td>25</td>
</tr>
<tr>
<td>Mod.2</td>
<td>Cross-Cutting Issues and Approaches</td>
<td>25</td>
</tr>
<tr>
<td>Mod.3</td>
<td>Assessment, Analysis and Design</td>
<td>25</td>
</tr>
<tr>
<td>Mod.4</td>
<td>Physical and Psychological Protection and Wellbeing</td>
<td>50</td>
</tr>
<tr>
<td>Mod.5</td>
<td>Teaching, Learning and Improving Outcomes</td>
<td>80</td>
</tr>
<tr>
<td>Mod.6</td>
<td>Support Systems: Community Participation, School Management, Policy &amp; Coordination</td>
<td>25</td>
</tr>
<tr>
<td>Mod.7</td>
<td>Application (Face-to-face residential)</td>
<td>90</td>
</tr>
<tr>
<td>Mod.8</td>
<td>Reflection, Synthesis &amp; Sharing (incl. training assignment)</td>
<td>50</td>
</tr>
</tbody>
</table>

**Total hours** 370

### Costs

Although the cost of delivering the EiE CAS generously subsidised by the IKEA Foundation, not all expenses are covered and some cost recovery through participant fees is necessary.

In recognition of the differences in different organisational resources and opportunities, these fees are tiered in the following way:

- **Individuals:** CHF 5000 / EUR 4500
- **UN organisations/Donors:** CHF 3400 / EUR 3000
- **International NGOs:** CHF 2800 / EUR 2500
- **Government:** CHF 1700 / EUR 1500
- **National NGO/CSOs:** CHF 1700 / EUR 1500

The course fee covers all costs during the nine-month course (including accommodation and meals during the two-week face-to-face residential) except for flights, visas and any other travel costs to the residential location.

Scholarships may be available to those applicants who meet UNIGE’s scholarship criteria (see UNIGE application page for details on this), or Save the Children’s Women in Humanitarian Assistance or national NGO scholarship criteria (email EiE@savethechildren.org.uk for details about this).

### Application Process

1. Complete the online application form in full.
2. If you think you are eligible for the possible scholarship opportunities described, contact either UNIGE or Save the Children as directed above.
3. Submit the completed application by midnight 25 April 2019, directing any ad hoc queries directed to EiE@savethechildren.org.uk.

4. You will be contacted directly by email in due course about the status and success of your application and any next steps.

Places on the programme are limited and therefore we will only select participants who are suited to the level of this training and who are based in priority locations. Successful applicants will need to explain how the training is relevant to their role and how they will be able to directly apply their learning in a pro-grammatic and/or humanitarian context.

**Note**

The aim of this EiE course is to build a pool of practitioners with the competencies to be deployed domestically and regionally to lead or support quality education in emergencies responses. Please remember this when applying - we want to make sure that individuals graduating from the course are able to use their new skills and knowledge in a deployment situation to improve the timeliness and quality of EiE responses. Please also note that the course requires approximately 10 hours of study per week and two weeks for the residential face-to-face; this is substantial time commitment requiring careful consideration.

**Application Deadline is 25 April 2019. Incomplete applications will not be considered.**